



Make working for
The City work for you.



Funding Strategist

If you are committed to public service, enjoy collaborating with others, share our values and have a desire to learn and grow, join [The City of Calgary](#). City employees deliver the services, run the programs and operate the facilities which make a difference in our community. We support work-life balance, promote physical and psychological safety, and offer competitive wages, pensions, and [benefits](#). Together we make Calgary a great place to make a living, a great place to make a life.

The City is committed to fostering a respectful, inclusive and equitable workplace which is representative of the community we serve. We welcome those who have demonstrated a commitment to upholding the values of equity, diversity, inclusion, anti-racism and reconciliation. Applications are encouraged from members of groups that are historically disadvantaged and underrepresented. Accommodations are available during the hiring process, upon request.

As a Funding Strategist, you will advance the social well-being of Calgarians through a wide range of social service planning, funding program management, and social service policy development. The focus of the position will be to lead and/or support a number of funding programs including (but not limited to) the Family and Community Support Services, the Community Safety Investment Framework, the Capacity-Building Fund, and other funds. Primary duties include:

- Collaborate across other business units, funders, government partners, and community stakeholders to identify the need for social service programs and funding.
- Contribute to internal and external collaborations and system integration of funding programs.
- Develop, maintain and update social service funding frameworks and oversee the implementation of strategies for multiple funding programs.
- Evaluate funding proposals and make recommendations for the allocation of funding, with input from internal and external stakeholders.
- Evaluate and monitor the effectiveness of various funding streams and identify opportunities for continuous improvement.
- Support the program management and contract with provincial and federal governments, as required.
- Prepare and present written reports, briefing notes, memos and presentations to a variety of audiences.
- Act as a resource by providing informed opinions based on research, best practice, and engagement.

Qualifications

- A graduate degree in social work, public administration, policy development, or a related field.
- At least 5 years of experience in the social services field, with an emphasis on grant administration, process development, project management, and impact assessment.
- Previous experience and knowledge of non-profit organizations and those who deliver social service or community development programs.
- Demonstrated strategic thinking, adaptability, political acumen, and project management skills.
- Possess the ability to engage effectively with a variety of audiences and partners.

Pre-employment Requirements

- Successful applicants must provide proof of qualifications.

Union: CUPE Local 38
Position Type: 1 Permanent, 1 Temporary (up to 12 months)
Compensation: Pay Grade 12 \$44.20 - 59.09 per hour
Hours of work: Standard 35 hour work week
Audience: Internal/External

Business Unit: Community Strategies
Location: 315 10 Ave SE
Days of Work: This position works a 5 day work week with 1 day off in a 3 week cycle.
Apply By: June 13, 2023
Job ID #: 307765

Apply online at www.calgary.ca/careers